



Graber  
Construction, Inc.  
151 N 350 E  
Washington, IN 47501  
812-254-6202

Application  
For Employment  
An Equal Opportunity  
Employer

Date \_\_\_\_\_ Applications will be kept on file for 3 months

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address \_\_\_\_\_

Cell / Telephone Number (s) \_\_\_\_\_ Social Security Number \_\_\_\_\_

**Employment History – Please begin with present or last employer**

Employer \_\_\_\_\_ to \_\_\_\_\_  
Month Year Month Year

Duties \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Employer \_\_\_\_\_ to \_\_\_\_\_  
Month Year Month Year

Duties \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Employer \_\_\_\_\_ to \_\_\_\_\_  
Month Year Month Year

Duties \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Employer \_\_\_\_\_ to \_\_\_\_\_  
Month Year Month Year

Duties \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

Employer \_\_\_\_\_ to \_\_\_\_\_  
Month Year Month Year

Duties \_\_\_\_\_

Reason For Leaving \_\_\_\_\_

**POSITION APPLYING FOR** \_\_\_\_\_

**SPECIFIC SKILLS & EXPERIENCE**

\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES – please include telephone or cell phone numbers**

1. \_\_\_\_\_ Phone # \_\_\_\_\_  
2. \_\_\_\_\_ Phone # \_\_\_\_\_  
3. \_\_\_\_\_ Phone # \_\_\_\_\_

Do you have a valid drivers License? \_\_\_\_\_ Regular \_\_\_\_\_ CDL A \_\_\_\_\_ CDL B \_\_\_\_\_ Chauffeur's \_\_\_\_\_  
License # \_\_\_\_\_

Are you legally eligible for employment in the U.S. A? Yes \_\_\_\_\_ No \_\_\_\_\_ Federal Law requires proof of identity

Have you been convicted for a felony? \_\_\_\_\_ If yes, please explain \_\_\_\_\_

Is there any reason you might be unable to perform any functions of the job for which you have applied? \_\_\_\_\_

If "yes" please explain \_\_\_\_\_  
\_\_\_\_\_

**By signing below, I authorize investigation of all statements contained in this application. I attest that all information provided is complete and accurate, and that misrepresentation or omission of facts requested may be cause for dismissal. If considered for employment, I authorize pre-employment DNA drug testing. And, due to the high costs of DNA testing I agree to reimburse Graber Construction, Inc. for all testing fees if I do not remain employed with the Company for a minimum of 30 days.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**OFFICE USE**

\_\_\_\_\_  
\_\_\_\_\_

Date Hired \_\_\_\_\_ Start Date \_\_\_\_\_ Wage Rate \_\_\_\_\_

Hired By \_\_\_\_\_

### **DRUG TESTING CONSENT FORM**

I am applying for employment with Graber Construction, Inc. and/or Graber Crane Service, LLC. As a condition of my application being considered, I understand and agree to undergo substance screening arranged and paid for by Graber. I understand that if my test results are positive, I shall not be considered further. However, if hired, I agree to reimburse Graber Construction Inc. and/or Graber Crane Services, Inc. for all testing fees if I do not remain employed with the Company for a minimum of 30 days.

Furthermore, if hired, I will be subject to additional substance and alcohol testing under numerous situations including, but not limited to the following: POST ACCIDENT, RANDOM, REASONABLE SUSPICION, AND FOLLOW-UP.

I hereby authorize any physician, laboratory, hospital or medical professional retained by Graber Construction, Inc. and/or Graber Crane Service, LLC. for screening purposes to conduct such screening and to provide the results to Grabers. And, I release Graber Construction, Inc. and/or Graber Crane Service, LLC. and any person(s) affiliated with Graber Construction, Inc. and/or Graber Crane Service, LLC. from liability therefore.

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Applicant's Name (Printed)

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Date

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Applicant's Signature

# REQUEST FOR CHECK OF DRIVING RECORD

I hereby authorize you to release the following information to Graber Construction, Inc./Graber Industrial, LLC  
(Prospective Employer)

for purposes of investigation as required by Sections 391.23 & 391.25 of the Federal Motor Carrier Safety Regulations. You are released from any and all liability which may result from furnishing such information.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Date)

In accordance with the provisions of Sections 604 & 607 of the **Fair Credit Reporting Act**, Public Law 91-508, as amended by the Consumer Credit Reporting Act of 1996 (Title II, Subtitle D, Chapter 1 of Public Law 104-208). I hereby certify the following:

1. The consumer (applicant) has authorized in writing the procurement of this report;
2. The consumer (applicant) has been informed in a separate written disclosure that a consumer report may be obtained for employment purposes;
3. The information requested below will be used for a "permissible purpose" (i.e. information for employment purposes) and will be used for no other purpose;
4. The information being obtained will not be used in violation of any federal or state equal opportunity law or regulations; and will be used for no other purpose;
5. Before taking an adverse action based in whole or in part on the report the consumer (applicant) will receive a copy of the requested report and the summary of consumer rights as provided with the report by the consumer reporting agency.

I also hereby certify that this report request and the above applicant's release notice meet the definition of "permissible uses" of state motor vehicle records under the provisions of the **Driver's Privacy Protection Act of 1994** (Public Law 103-322, Title XXX, Sections 300002 (a)).

Graber Construction, Inc/Graber Industrial, LLC  
(Signature of Requester)

\_\_\_\_\_  
(Date)

TO: GERMAN AMERICAN INSURANCE

DEAR SIR/MADAM:

The following named person has completed an application with our company for the position of

\_\_\_\_\_  
In accordance with Section 391.23, Federal Department of Transportation Regulations, please furnish the undersigned with the applicant's driving record for the past three years.

The following named person is employed with our company in the position of

\_\_\_\_\_  
In accordance with Section 391.25, Federal Department of Transportation Regulations, please furnish the undersigned with the applicant's driving record for the past year.

NAME OF APPLICANT/DRIVER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(Number & street) (City) (State) (Zip code)

FORMER ADDRESS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SSN: \_\_\_\_\_ LICENSE #: \_\_\_\_\_

REQUESTED BY

Graber Construction, Inc

151 N 350 East

Washington, IN 47501